

Carol L. Lane, Superintendent

Leon Coverson, Chairman | Robert Hawk, Vice-Chair | Willie A. Hinton, Jr. | Seth McInvale | Allen Parham

MERIWETHER  
COUNTY SCHOOLS



AIM HIGH.  
ACHIEVE.  
GRADUATE.  
SUCCEED.

## TRANSCRIPT REQUEST FORM

DATE REQUESTED \_\_\_\_\_

DATE MAILED \_\_\_\_\_

CURRENT NAME \_\_\_\_\_

BIRTHDATE \_\_\_\_\_

NAME ON RECORD \_\_\_\_\_

SCHOOL ATTENDED \_\_\_\_\_

GRADUATION DATE \_\_\_\_\_

WITHDRAWAL DATE \_\_\_\_\_

TELEPHONE # \_\_\_\_\_

IF TRANSCRIPT IS TO BE MAILED, TO WHOM AND TO WHAT ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IF TRANSCRIPT IS TO BE PICKED UP, PLEASE PUT DATE TO BE PICKED UP:

\_\_\_\_\_

**(ALLOW 2-3 TO PROCESS)**

IF WE HAVE TO SEND OFF FOR TRANSCRIPT, ALLOW 4 TO 5 DAYS.

**THERE WILL BE A \$10.00 NON-REFUNDABLE PROCESSING FEE FOR ALL TRANSCRIPTS.**

**\*CASH OR MONEY ORDER ONLY—NO PERSONAL CHECKS**

2100 Gaston Street, P.O. Box 70 | Greenville, GA 30222 | Phone 706.672.4297 | Fax 706.672.1618 | [www.mcssga.org](http://www.mcssga.org)

*Meriwether County School District is committed to do whatever it takes for all students to aim high, achieve, GRADUATE, and succeed.*